DISTRICT DEVELOPMENT OFFICER SCHEDULED CASTES……………………………

File No: **Dated**

From: **The Assistant District Development Officer Sch Castes,**

....…..

To

The Principle/Head of the Institution

....…...

Sir,

Sub: Scheduled Castes Development - Educational Grants for Study Outside Kerala in India for SC/ OEC students-regarding

Ref: 1. Lr. No...

2. G.O.(P) No.50/2009/SCST dt 22-07-2009 -Criteria for Granting Educational Assistances.

3. GOI Revised Guidelines for Post metric Scholarships vide File No.11017/01/2008-SCD-V, Ministry of Social

Justice &Empowerment dated 03/12/2010.

We are implementing 2 schemes viz., G. o. I. Scholarship and G. o. K. Scholarship for Students belonging to Scheduled Castes/OEC (Other eligible communities) for Post Metric Studies in India outside Kerala. The scholarships have different eligibility criteria to be satisfied for getting awarded. The components and rates also vary. The former is available to SC students only whose annual family income is below Rs.2.5 lakhs. The later is available to students who get admission through a National Level Entrance Test and Centralized Allocation Process irrespective of family income. Other conditions are almost common for both the scholarships.

The following primary details and documents to prove claims have to be attached with each Fresh / Renewal Application for Educational Assistance. Also fill up and forward the Proforma overleaf with the Application.

(i)   The application should be duly filled in the prescribed Form that can be downloaded from the website www.scdd.kerala.gov.in
(ii)   An Order/Certification of Authenticity of the educational institution as to whether it is Government, or Government Controlled Self Financing, or Private Self financing, or other. (Specify)--
(iii)   Copy of allotment Letter/core Card if the student has got admission on the basis of a National Entrance Test Rank list prepared by Government or Authoritative Agency [Like the NEET]
(iv)   Copy of Order of Government or Competent Authority fixing the Course Fee.
(v)   Detailed Fee Structure
(vi)   Attested Copies of Affiliation Order of the Course &Institution issued by the University / Govt. concerned.
(vii)   Family income certificate in the name of parent (From respective village officer)
(viii)   student's caste Certificate (from respective Tahsildar)
(viii) Bank Account Details (Account No. IFSC, Branch Name & copy of Front page of Bank Pass Book
(ix)   Attested copies of certificates of Educational Qualification from SSLC onwards
(x)   Bank Account Details (Account No.I IFSC, Branch Name & Copy of Front page of Bank Pass Book)
(xi)   Copy of Aadhar Card (No...)
(xii)   (a) student's Contact No.   (b). Mobile No.
(xiii) [a] Student's e-mail Address.   :[b] Institution's e mail address:
(xiv)   Other [Specify]:---
(xv)   Whether the student is availing any other fee concession/Scholarship:...
(xvi)   Delay condonation Request status reason for delay in application is late(after 3 months joining class)
        (Attach documents in the above sequence. Scholarship once sanctioned need be renewed each year)

Assistant District Development Officer for SCs,

[Please fill up all the columns with full details to avoid further clarifications and delay].

1. If the application is duly filled in   :   Yes / No

* 2. If the institution is   : Government Run / Government ControlledSelf

Financing Institution / Private Self Financing (Specify)

* 3.If the student has got admission through aNational Level Entrance Test
Conducted by an Agency Authorized by Government / Government   :   Yes / No

* 4. If the admission is through Centralised Allocation Process   :   Yes / No

*5. If the Course Fee is approved by Government / Other Competent Authority   :   Yes / No

(Specify with document)_____

6.University / Authority to which the Institution is affiliated with   : _____

*7. Name of University / Government which recognizedthe course with copy thereof

*8. If Income Certificate from respective Village Officer is attached   :   Yes / No

*9. If Caste Certificate from Tahsildar is enclosed.   :   Yes / No

*10.   If Attested Copies of all Certificates from SSLC onwards are enclosed?   :   Yes / No

11.If copy of Aadhar Card is attached   :   Yes / No

(If attached, Aadhar No. _____)

*12. Details of Bank Account :

Name of Bank _____Branch Name_____

IFS Code_____

(If copy of First Page of Bank Passbook is attached   :   Yes / No

Signature of Student:…………………………………………

Signature of Head of Institution

*Note: * Proof to be enclosed*

e. s. 19.06.17